

**Regular Meeting
Pines School
March 15, 2018**

The School Board President, Suzette Cooley-Sanborn called the meeting to order at 4:00 p.m. via conference call. Julie Maynard also attended via conference call. Board members present were Terri Antonetti, Jeff Liedel, and Cindy Riker. The teacher, Wendy Spray, and the Teacher's Aide, Kaitlyn Black were present. No public in attendance.

Terri Antonetti made a motion to approve the agenda. The motion was seconded by Jeff Liedel. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. All in favor; motion carried.

Julie Maynard made a motion to approve the minutes from the regular meeting of February 13, 2018, as amended. The motion was seconded by Terri Antonetti. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. All in favor; motion carried.

Teacher Report:

- Wendy and Kaitlyn have taken all the FERPA classes needed and have certificates printed.
- Wendy wants to know if we have an Exposure Control Plan. Cindy Riker will check.
- Wendy questioned having a biohazard container and/or bag. She will check with Brandon Schlund, Fire Chief, on whether or not they can provide one or we could purchase.
- Wendy questioned getting a Hepatitis B shot. The board recommended asking the visiting nurse, if she could provide.
- Mike English will be coming to BBI for a CPR class. Wendy and Kaitlyn will attend.
- Request to purchase a Printing Pen in the amount of \$70 plus shipping. Terri Antonetti made a motion to approve the request. Motion seconded by Julie Maynard. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. All in favor; motion carried.
- During the last month, Lindsay Brindley has been here for Classroom Observation and training. Julie Maynard also made a Classroom Observation.
- Discussion on Paraprofessional Development Plan and Evaluation. Wendy will send me the information. We will put on May 2018 Agenda.
- There is a program available online called Master Teacher. It is \$75 for a 365 day enrollment and covers one to multiple classes available for the para educator. Would like approval to enroll for Kaitlyn Black. Jeff Liedel made a motion to approve the enrollment and cost. Motion seconded by Julie Maynard. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. All in favor; motion carried.
- Student was sent with homework during vacation.

Instructional Specialist Services (Brindley):

- Reviewed Lindsay Brindley's report from February 21, 2018. Question came up on whether or not we have a Technology Agreement with Students. Cindy will check. She believes there is one with the Technology Plan. Will report next month.

Communication:

- None

Visitors:

- None

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Committee Reports:

- None

Old Business

- School Website: Covered in the Instructional Specialist Services note from Lindsay Brindley.

New Business:

- SafeSchools Training: Discussion on whether or not the School Board should take the FERPA/HIPPA trainings. Jeff Liedel made a motion the Board take the training and recommended it be completed by April 4, 2018. The motion as seconded by Suzette Cooley-Sanborn. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. All in favor; motion carried.
- Cindy Riker's MIFI from Verizon is dying and needs a replacement. Jeff Liedel made a motion for Cindy to pursue getting a replacement from Verizon, if the program is still available, or a new plan, any of which should not exceed \$800 per year. Motion seconded by Julie Maynard. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. All in favor; motion carried.
- As an FYI the Health & Physical Education Guidance manual from the Michigan Department of Education was provided to the teacher. She will have it, if anyone needs access to it.

Financial Report:

- The financial reports were reviewed. Terri Antonetti made a motion to approve the bills and transfer \$10,000.00 from savings to checking. The motion was seconded by Julie Maynard. Roll call vote: Ayes: Antonetti, Liedel, Maynard, Cooley-Sanborn and Riker. Nays: None. All in favor; motion carried.

There being no further business the meeting was adjourned at 5:00 p.m.

Respectfully submitted,



Cindy Riker, Secretary
Bois Blanc Pines School Board